

Joint Admission Agreement between Community College of Allegheny County and Carlow University for Early Childhood Education

Purpose

The purpose of this agreement is to outline the process for a Joint Admission program between Community College of Allegheny County (CCAC) and Carlow University (CU). This agreement pertains to the joint admission of students into the Associate of Science Degree in Early Childhood Education (ECE) at CCAC and both the Bachelor of Arts in Early Childhood Education program w/PreK – 4th grade certification at CU and the Early Development and Learning (EDLE) Program at CU. The agreement also outlines a process for a Joint Admissions program between CCAC's Associate of Science Degree in ECE Apprenticeship Program and CU's Early Childhood Education Apprenticeship Program.

CCAC and CU stipulate that upon admission to the Associate of Science Degree in Early Childhood Education at CCAC, students are simultaneously admitted into the Bachelor of Arts in Early Childhood Education or Early Development and Learning program at CU. These students are guaranteed admission and will seamlessly enter into the Early Childhood Education program at CU, provided they have completed their Associate of Science Degree in Early Childhood Education with a minimum cumulative grade point average of 3.0. If students apply for the Early Childhood Education w/PreK to 4th grade certification, they must have successfully passed the PAPA, CORE ETS, reading, writing, and mathematics exams OR have the state required minimum scores on the SAT or ACT exam OR satisfy the state mandated testing requirement. These requirements must be met in order to register for 300 and 400 level Early Childhood Education courses and to be formally admitted to the education program. Students can be admitted provisionally for ONE fall semester to take MAT 105 Basic Math Competencies (an approved math course by the Pennsylvania Department of Education; students with a B- or higher in the course are exempt from the math exam) and the option of two approved education courses that do not require candidacy. At the end of the semester, the exams or equivalent means must be passed in order to continue in the certification program. Students can switch majors to the Early Development and Learning program to continue their bachelor degree.

CCAC and CU stipulate that upon admission to the Associate of Science Degree in ECE apprenticeship program at CCAC, students are simultaneously admitted into the Bachelor of Arts in ECE or EDLE program at Carlow University. CU will assign an apprenticeship coordinator to meet with the apprentice and director to establish continuity of education and programming during the transfer process. CU will accept 4000 hours towards Department of Labor's hour requirement and credit hours related to On-the-Job (OTJ) instruction.

Procedure

To be eligible for the Joint Admission Program, students must complete the joint admission application form provided by CCAC.

The Joint Admission Program is open to:

1. Applicants to CCAC who are first-time, matriculated freshmen, or
2. Returning adult students to CCAC, or
3. Transfer students to CCAC
4. Any currently matriculated CCAC student who applies to the Joint Admissions Program prior to completion of the CCAC Early Childhood Education program
5. All students must meet CU's admission requirements and CU's Early Childhood Education admission requirements as stated in the CU catalog and must meet all other admission and eligibility requirements. CU has sole discretion in admissions decisions.
6. Working students in the early childhood apprenticeship program.

Stipulations

CCAC and CU agree jointly to provide the following:

1. Each institution will designate a coordinator and an academic advisor for the Joint Admission Program.
2. CCAC and CU will develop cooperatively, publications pertaining to the joint admission program.

CU agrees to provide the following for Associate of Science in Early Childhood Education Degree candidates at CCAC who apply for Joint Admissions:

1. CU agrees to waive the application fee for all students who apply for Joint Admission to CU pursuant to the provisions of this agreement.
2. CU representatives will meet at CCAC with students in the Joint Admission Program. The purpose of these meetings will be to provide academic advice about CU's curriculum and general information about CU.
3. CU will outline for CCAC students the potential for earning a Master of Education with Special Education Certification or Curriculum & Instruction in an accelerated format with up to 12 graduate credits being earned while in Carlow's undergraduate Early Childhood Education program.
4. CCAC students will be permitted to enroll in one CU class before completing their AAS degree charged at the CCAC tuition rate.

5. CU agrees to provide, as needed, information sessions on location at CCAC with faculty and staff of CCAC who will be involved in consulting and advising students enrolled in the Joint Admission Program.
6. CU will allow CCAC students to join Carlow's Education Club which will allow CCAC students access to testing supports, professional development, relationship building, and Carlow education resources.
7. An Open House will be held each spring and site visits will also be coordinated at CCAC's campuses.
8. The CU Transfer Guide for CCAC students will be periodically updated. The guide will outline course equivalencies for required and recommended courses.
9. The Transfer Guide will be made accessible to all students on the CU website.
10. CU agrees to accept the completed degree from CCAC in Science in Early Childhood Education and waive general education courses (as long as students complete two math courses, one English literature course, and one writing course at CCAC).

CCAC agrees to provide the following for Associate of Science in Early Childhood Education Degree candidates at CCAC who apply for Joint Admission:

1. CCAC will provide the necessary applications for students who want to apply for joint admission to CCAC and CU and Department of Labor paperwork (if applicable).
2. CCAC will be responsible for validating eligibility of candidates for the Joint Admissions Program. Candidates will be evaluated according to the basic criteria in effect at CCAC and CU for the Joint Admissions Program.
3. By September 15th and February 15 of each year, CCAC will provide CU with a list of all students participating in the Joint Admissions Program. Also at this time, CCAC will provide a list of the Joint Admissions students scheduled to graduate at the end of each semester who have indicated their intent to attend CU the following semester along with copies of their transcripts to ensure that Carlow Early Childhood Education Program admission standards have been met.
4. By July 1 (for fall enrollees) and February 15 (for spring enrollees) CCAC will send CU official proof of receipt of the Associate's Degree for Joint Admission students and final transcripts.
5. CCAC will assist in setting up advisement programs involving CU faculty and staff, which may include classroom presentations and other recruitment opportunities.

Articulation for Transfer Students Not Participating in Joint Admission:

Procedures outlined herein relate specifically to students who simultaneously apply to CCAC and CU. Some students who apply to CCAC have not yet decided on their transfer destination, but during the course of study at CCAC may decide to transfer to CU.

CCAC and CU agree to facilitate transfer to CU of CCAC graduates not covered by this agreement by making available to them the same academic advisement and consultation made available to Joint Admission students. It is understood, however, that students not covered by the Joint Admission agreement must apply and meet the admission standards of CU.

For apprenticeship students, CU will assign an apprenticeship coordinator to meet with the apprentice and director to establish continuity of education and programming during the transfer process. CU will accept 4000 hours towards Department of Labor's hour requirement and credit hours related to On-the-Job (OTJ) instruction.

Terms and Conditions

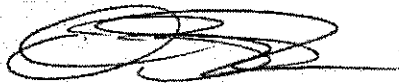
- A. Term of the Agreement. This agreement is intended to be in effect for five (5) years from the date of signature. It will be reviewed annually.
- B. Termination of the Agreement. Allegheny County Community College or Carlow may terminate this agreement for any reason or without reason with ninety (90) days' notice from either party.
- C. Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on sex, age, race, color, creed, national origin, disability and any other category protected by federal, state, and/or local law.
- D. Relationship of Parties. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- E. Modification of Agreement. This agreement shall be modified only in writing with the signed authorization of Allegheny County Community College and Carlow University.
- F. Promotion of Agreement. Both parties have the right to use this agreement and the name of Allegheny County Community College and Carlow University in all promotional activities, including college catalogs and recruitment or advisement activities.
- G. Liability. Neither of the parties shall assume any liabilities of the other. As to liability to each other or death to persons or damages to property,

the parties do not waive any defense as a result of entering into this agreement.

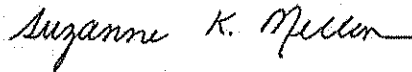
- H. Entire Agreement. This agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship. Any changes, corrections or additions to this agreement shall be in the form of a supplemental agreement signed by all appropriate parties and setting forth therein the proposed change, correction or addition. This agreement between CCAC and CU does not affect any other agreements between CCAC and CU.

For Allegheny County
Community College

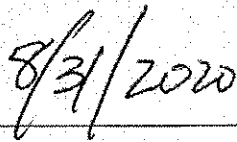
For Carlow University



Dr. Quintin Bullock, President



Dr. Suzanne Mellon, President



Date

July 17, 2020

Date