

**ARTICULATION AGREEMENT
BETWEEN
COMMUNITY COLLEGE OF ALLEGHENY COUNTY
AND
WEST LIBERTY UNIVERSITY
GARY E. WEST
COLLEGE OF BUSINESS
FEBRUARY, 2011**

PURPOSE OF THIS AGREEMENT

This articulation agreement establishes a seamless, friendly agreement between Community College of Allegheny County (CCAC) and West Liberty University (WLU) for the academic program within WLU's Gary E. West College of Business. It is designed to provide students the opportunity to pre-plan their college careers and to facilitate the transfer process from the Associate of Science in Business program at CCAC to the Bachelor of Science in Business Administration (BSBA) degree program from the Gary E. West College of Business at West Liberty University.

MINIMUM STANDARDS FOR STUDENTS WITH AN ASSOCIATE DEGREE

- Students who graduate from CCAC with the Associate of Science degree in Business and a minimum cumulative grade point average of 2.0 and who also meet West Liberty's conduct standards are eligible for admission into the Gary E. West College of Business at West Liberty University.
- Students must have a minimum cumulative CCAC grade point average (GPA) of at least 2.0.
- Students are encouraged to meet with an academic advisor at West Liberty prior to their first semester to discuss their transition and any particular issues relating to their desired program of study.
- West Liberty will accept credits earned toward the Associate degree in Business up to a maximum of 72 credits, excluding developmental/remedial courses.
- Specific course requirements for selected programs in the Gary E. West College of Business at WLU must be fulfilled as stipulated in each academic program's curriculum matrix.
- Students must have successfully completed at least 128 hours of academic work with a minimum overall GPA of 2.0 in order to be awarded an undergraduate degree from West Liberty, with 56 credit hours from a four-year institution and applicable to the major degree requirements.
- To graduate, all students must meet the "General Requirements for Graduation" outlined in the West Liberty Bulletin (available online at <http://www.westliberty.edu/registrar/college-catalog/west-liberty-university-bulletin/>).
- To be considered for transfer credit, a grade of "C" or better in Eng 101, Eng 102 & Com 101(Sph 101) is required.
- Students are required to complete the following Gary E. West College of Business core courses: Please see attachment

Community College of Allegheny County graduates who enter West Liberty with at least 60 credits from the attached curriculum matrix, maintain full-time enrollment of 15 – 18 credits, register for recommended courses, and earn grades of "C" or higher will generally fulfill graduation requirements for the BSBA degree at West Liberty in 4 semesters at WLU. Also, please see: <http://www.westliberty.edu/registrar/college-catalog/west-liberty-university-bulletin/>.

Transfer students who follow the Transfer Articulation Guidelines will typically enter West Liberty with full junior class status. Transfer students who are not able to complete all prerequisites prior to their desired semester of enrollment may still be considered for admission.

MUTUAL TERMS AND CONDITIONS

- A. **Term of the Agreement.** This agreement is intended to be in effect for five (5) years from the date of signature. It will be reviewed annually.
- B. **Termination of the Agreement.** Community College of Allegheny County or West Liberty University may terminate this agreement for any reason or without reason with ninety (90) days' written notice from either party.
- C. **Nondiscrimination.** The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions on the Americans with Disabilities Act.
- D. **Modification of Agreement.** This agreement shall be modified only in writing, with the signed authorization of CCAC and West Liberty University.
- E. **Promotion of Agreement.** Both parties have the right to use this agreement and the name of Community College of Allegheny County and West Liberty University in all promotional activities, including college catalogs and recruitment or advisement activities.
- F. **Liability.** Neither of the parties shall assume any liabilities of the other. As to liability to each other or death to persons or damages to property, the parties do not waive any defense as a result of entering into this agreement.
- G. **Entire Agreement.** This agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship. Any changes, corrections or additions to this agreement shall be in writing in the form of a supplemental agreement signed by all appropriate parties and setting forth therein the proposed change, correction or addition. This agreement between CCAC and the Gary E. West College of Business does not affect any other agreements between CCAC and WLU.

Representatives from both institutions will confer at least on an annual basis to evaluate the success of this agreement. Should content change occur in a transferable course, and/or should change occur in the Business curriculum, the institution making the change agrees to notify the other institution in writing so that this agreement can be re-evaluated. Notice of changes shall be provided at least 45 days prior to the beginning of the semester in which change is implemented. Any program changes will be identified and incorporated into subsequent agreements.

APPROVED FOR COMMUNITY
COLLEGE OF ALLEGHENY COUNTY

President

Date

Vice President for Academic Affairs

Date

CCAC Staff

Date

APPROVED FOR
WEST LIBERTY UNIVERSITY

President

Date

Provost

Date

Dean, Gary E. West College of Business

Date